



**Supplemental/Bid Bulletin No. 1**  
**27 March 2024**

**PUBLIC BIDDING NO. 24-038-3**

**SUPPLY AND DELIVERY OF PAPER TRIMMER/CUTTING MACHINE**  
**FOR THE PROCUREMENT SERVICE (PS)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **21 March 2024**, likewise, response to bidders' written queries received within the prescriptive period for filing.

**A. AMENDMENTS**

**I. SECTION VI. SCHEDULE OF REQUIREMENTS**

NO	REFERENCE	BASES FOR AMENDMENT
1	<p><b>Page 32</b></p> <p><b>SECTION VI. SCHEDULE OF REQUIREMENTS</b></p> <p>xxx</p> <p>2. Delivery Period:  <b><u>For the first delivery,</u></b> within <del>fifteen (15)</del>  <b>twenty-five (25)</b> calendar days (CD) upon receipt of <b><u>the first</u></b> Call-Off.</p> <p><b><u>Succeeding deliveries, within fifteen (15) calendar days (CD) upon receipt of each Call-off.</u></b></p> <p>xxx</p>	<p>To amend the requirement to give the bidder ample time to prepare for the given quantity.</p> <p>Please refer to and use Appendix "1" for compliance with the Schedule of Requirements.</p>

*For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*

1

**B. CLARIFICATIONS**

The Procurement Service-Department of Budget and Management (PS-DBM), Bids and Awards Committee hereby clarifies prospective bidders' concerns and queries:

ITEM	CONCERN	REFERENCE	CLARIFICATION/ RESOLUTION
<b>During Pre-bid Conference</b>			
1	The prospective bidder requested if the item printer or paper trimmer/cutting machine, heavy duty can be included under office equipment.	Page 21 ITB Clause 5.3 xxx For this purpose, contracts similar to the Project shall be: a. Those contracts that are classified as, or similar but not limited to, those listed under Section VIII. Annex "K": Office Equipment. xxx	This requirement is retained.
<b>GAKKEN (PHILIPPINES), INC.</b>			
2	Extend to 60 Working days for the 1st Call-Off and 15 calendar days for the following Call-Off  The machines are order basis. It will be shipped overseas.		Please refer to the above Amendment.
3	Resellership Certificate issued by the Manufacturer  To be assured that the supplier is an authorized reseller and that the machine is genuine/authentic.		The resellership certification is not required. However, you may submit it as proof of certification that your company is an authorized reseller.

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Document.

SIGNATURE REDACTED

**JOSEPH P. BALAGTAS**

*Chairperson, Bids and Awards Committee III*

**APPENDIX 1**

**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: PAPER TRIMMER/CUTTING MACHINE</b>	
<b>MAXIMUM QUANTITY: 380 units</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
1	<p><b>1. Delivery Sites:</b></p> <ul style="list-style-type: none"><li>a. PS Warehouse, PS Complex, Cristobal St., Paco, Manila</li><li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li></ul> <p><b>2. Delivery Period:</b></p> <p>For the first delivery, within twenty-five (25) calendar days (CD) upon receipt of the first Call-Off.</p> <p>Succeeding deliveries, within fifteen (15) calendar days (CD) upon receipt of each Call-off.</p> <p><b>3. The exact quantity will be determined in each Call-Off.</b></p>

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date

7